

**Belton Tiger
Youth Football League
Bylaws/Articles
Addendum Approved 20 April, 2017
Article I-NAME**

This organization shall be known as the Belton Tiger Youth Football League, Inc. hereinafter referred to as BTYFL.

Section 1

The objective of BTYFL is to familiarize young participants with the fundamentals of football and leading. To provide them with the opportunity to play in an organized and supervised environment and to teach them that academics and athletics should be joint, communal efforts. Our focus is on having fun and teaching responsibilities, dedication, fitness, discipline and teamwork.

Section 2

To achieve this, BTYFL will provide a supervised program under the Rules and Regulations incorporated herein and referenced in any addendum to this document. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and molding of future citizens is of prime importance. No part of the net earnings shall inure to the benefit of any private shareholder or individual: no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

Article II-BOUNDARIES

The boundaries of BTYFL are designated as those of the Belton Independent School District (BISD) and Bell County residents.

Article III – MEMBERSHIP

Section 1

Eligibility. Any person sincerely interested in active participation to achieve the objective of BTYFL may apply to become a member.

Section 2

Classes. There shall be the following, classes of Members:

- a. Participant Member. Any participant candidate meeting the requirements of, and who resides within the authorized boundaries of BTYFL shall be eligible to participate as a player, but is not entitled to vote and shall not have rights, duties or obligations in the management or in the property of BTYFL.
- b. Regular Member. Any person actively interested in furthering the objectives of BTYFL shall become a Regular Member upon election by the Board of Directors or upon registration as the parent(s) or legal guardians(s) of a child that meets the requirements of Article III [2a]. Parents or legal guardians of a Participant Member of BTYFL at any membership meeting. Only Regular Members appearing on the current membership roll are eligible to vote at

membership meetings. All Officers, Board Members, Committee Members, Coaches and other elected or appointed officers must be Regular Members appearing on the current membership roll.

- c. Honorary Member. Any person may be elected as an Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors.
- d. Sustaining Members. Any person not a Regular Member who makes financial or other contribution to BTYFL may, by majority vote of the Board of Directors, become a Sustaining Member, but is not entitled to vote and shall have no rights, duties, or obligations in the managements or in the property of BTYFL.
- e. The term "Member" shall mean a Regular Member unless otherwise stated.

Section 3

Suspension or Termination. Membership may be terminated by resignation or action by the Board of Directors.

- a. The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline, suspend or terminate the membership of any Member at any time.
- b. All coaches shall lose tenure immediately as of ;
 - 1. The end of the BTYFL football season (hereinafter "Season"), or
- b. December 31 of each year, whichever date is earlier.
 - 3. The Board of Director shall in case of discipline of a Participant Member, give notice to the head coach of the team on which the Participant Member is listed on the team roster. Said head coach shall appear, in the capacity of an adviser, with the Participant Member before a duly appointed meeting of the Rules / Enforcement Committee who will make a recommendation to the Board of Directors, which shall have the full power to suspend or revoke such participant's right to future participation in BTYFL activities.

Article IV – REGISTRATION FEES AND DUES

Section 1

Membership. Registration fee and/or dues for Participant Members may be fixed at such amounts as the Board of Directors shall determine prior to the beginning of any membership period. A membership period shall run from the date of registration and payment and shall terminate on the date of the beginning of registration for the next Season. In no case shall a membership for the preceding Season run past the first day of the next Season.

Section 2

Nonpayment. Members who fail to register and pay registration fees, as of the start of registration for the next Season, will be automatically removed from the current membership roll and shall forfeit all rights and privileges of membership.

Section 3

Amount. Prior to the first registration for the next Season, registration fee and or dues shall be set by the Board of Directors. No one shall participate in a program of BTYFL without payment, in full, of such registration fee and/or dues, unless such registration fee and/or dues are waived by the Board of Directors.

Article V- MEETINGS

Section 1

Annual Meeting. An Annual Meeting of the Members shall be held after the end of the Season and before the next season for purpose of electing a Board of Directors, receiving reports and for the transaction of such business as may properly come before the meeting.

Notice of the Annual Meeting of the Members shall be emailed to each Member at their last recorded email address or otherwise delivered to each Member at least ten (10) days in advance thereof, setting forth the place, day, and time of the Annual Meeting.

Section 2

Special Meetings. A Special Meeting of the Member may be called by the Board of Directors or by the Secretary or President at their discretion. Upon written request of ten (10) Member, the President shall call a Special Meeting to consider a specific subject. No business other than the specific subject set forth in a notice of the Special Meeting shall be transacted at any Special Meeting of the Members.

Section 3

Notice of Special Meeting. Notice of each Special Meeting of the Members shall be emailed to each Member at their last recorded email address or otherwise delivered to each Member at least ten (10) days in advance thereof, setting forth the place, time and specific subject of the Special Meeting; or, in lieu thereof, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened meeting.

Section 4

Quorum. The presence in person or represented by absentee ballot of twenty-five percent (25%) of the Members shall be necessary to constitute a quorum for an Annual Meeting or any Special Meeting of the Members. Unless otherwise specified in these Bylaws, a majority vote of those present at an Annual Meeting or any Special Meeting of the Members shall be required to adopt or approve any action appropriate for consideration at such meeting.

Section 5

Voting. Only Regular Members shall be entitled to vote at any Member meeting.

Section 6

Rules of Order. Roberts Rules of Order shall govern the proceedings of all meetings, except where same conflict with the bylaws of BTYFL.

BY-LAWS Article VI-COACHES, DIVISIONS and PRACTICES

Section 1

Appointment. Prior to the start of each season the Board of Directors (or designated sub-team) shall appoint a head coach for each football team and select up to 3 assistant coaches per team. The limit for coaches for each team is four. All Coaches are required to submit to a national background check. Background checks must be completed before practices begin. The Board of Directors, at its sole discretion, will select only coaches that demonstrate and remain committed to strict adherence of the BTYFL By-laws, Coaches Code of Conduct and League Rules.

Section 2

Removal.

- (a) The Board of Directors, by a two-thirds vote of those present at a duly constituted meeting, shall have the authority to discipline, suspend, or remove any BTYFL coach at any time.
- (b) Notwithstanding the discretionary authority of the Board of Directors set forth in (a) above, the Board shall immediately remove any existing BTYFL coach from his or her coaching position who is found to have:
 - (I) Committed violent acts against any coach, referee, parent, player or any other person involved in a BTYFL organization or event; or
 - (II) Verbally or physically threatened any other coach, referee, parent, player or any other person involved in a BTYFL organization or event.
 - (III) Background check discovers a violation of BTYFL criteria to coach.

Section 3

Sideline Behavior.

- “Away” team will be responsible for providing 3 volunteers to handle the first down and line of scrimmage markers for each game.
- Under no circumstances will coaches be allowed to shout or yell at opposing coaches, game or league officials or players, especially during the course of a game.
- All BTYFL Coaches will be expected to refrain from discussions on the sidelines that refer to the other teams coaches, players or game officials in a negative light.
- Coaches need to remember that they are representing BTYFL as a role model for the players in the game & on the sideline at all times.

Section 4

Divisions. Players and teams will be divided in to two divisions, by grade as set forth below.

a) The President may, at his sole discretion, from time to time authorize a specific player to play in either division as needed.

- I. for the current season only.
- II. must be provided in writing and retained by the Board of Directors, before practices begin for the current season.
- III. must be re-authorized prior to each subsequent season.

b) Notwithstanding the Presidents discretion above, divisions will be defined as

- Jr. Varsity Division, will be composed of participant members going into 2nd, 3rd & 4th grade during the current season and over the age of 7.
- Varsity Division, will be composed of participant members going into 5th & 6th grade during the current season.

Section 5

Practices. Team Practices will begin no sooner than the first week of August. Teams will be allowed to practice three times a week (Monday, Tuesday & Thursday) in the month before the start of the school year. Once BISD begins classes for the school year, that week will be the final week to practice 3 days. From the following week forward, teams are only authorized to practice two times a week. All practices will be strictly limited to 1 ½ hours & only at the BH9 practice fields, weather permitting. Head coaches will submit their request for days / time slots to the Board of Directors at which time practice fields will be assigned. Teams may choose to practice on other days or times as needed, only after submitting the request and getting approval in writing from the Board of Directors.

Article VII – BOARD OF DIRECTORS

Section 1

Board and Number. The management of the property and affairs of BTYFL shall be vested in the Board of Directors. The number of Directors shall not be less than eight (8) nor more than sixteen (16). After being elected the Directors shall immediately begin performance of their duties and shall continue in office until their successors have been duly elected and qualified. In the event any Director seat becomes vacant for any reason (resignation, removal, or otherwise), the Board by a majority vote of those present at a duly constituted meeting may appoint one or more Directors to fill the vacant Director seats. The Board shall not be required to appoint any new Director or Directors unless necessary to comply with the requirements regarding the minimum number of Directors as set forth herein.

Section 2

Required Numbers. The Board membership shall include the Officers and a minimum of at least one coach.

Section 3

Annual Election and Term of Office. Prior to each Annual Meeting, the Board of Directors shall determine the number of Director seats that will comprise the Board for the coming year and any vacancies that need filled. The Members shall elect such number of directors. The number so fixed may, within the limits prescribed by the foregoing Section 1, be increased at any Regular or Special meeting of the Members, and if the number is increased the additional Directors may be elected at the meetings at which the increase is voted, or any subsequent meeting. All elections of Directors shall be by vote of the Members present at the election meeting. The individuals receiving the largest number of votes for the Director seats being voted upon shall be elected as Directors and shall comprise the Board of Directors for the next year.

Section 4

Regular Meetings. The Board of Directors shall have Regular Meetings on a monthly basis at a time and location designated by the Board for such Regular Meetings. The Secretary shall give three (3) day written notice of any change in the time or location of a Regular Meeting. Such notice may be by hand-delivery, mail facsimile, or electronic mail. The Board of Directors may conduct business at any Regular Meeting when a quorum of the Board is present.

Section 5

Quorum. The presence of one-half (1/2) of the Board of Directors shall be necessary to constitute a quorum of the Board. Unless otherwise specified in these Bylaws, a majority vote of those present at a Regular or Special Meeting of the Board shall be required to adopt or approve any action appropriate for consideration.

Section 6

Special Meetings. The President may, at any time, call for a Special Meeting of the Board of Directors. The Secretary shall give three (3) days written notice to the Board of a Special Meeting. The Secretary may give written notice through the U.S. Mail or any other medium that allows the recipient Board member to receive and print a copy of the written notice, such as but not limited to, facsimile machine or electronic mail. The written notice shall provide the time and place of the Special Meeting and an agenda with sufficient detail to inform the Board members of the specific subject(s) set forth in the notice of Special Meeting shall be discussed at a Special Meeting. No subject(s) other than specific subject(s) set forth in the notice of Special Meeting shall be discussed at a Special Meeting of the Board. The Board may give a written waiver, transmitted through any medium permitted by this section, of the three (3) day notice requirement for a Special Meeting and upon receipt of such waivers from a quorum of the full Board; the President may conduct the Special Meeting. Special Meetings may be conducted in any medium or forum, such as but not limited to, conference call or electronic mail that allows for the timely discussion of subjects between the Board.

Section 7

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board of Directors may adopt such rules and regulations for the conduct of its meetings and the management of the BTYFL as it may deem proper.

The Board of Directors shall have the power, by a two-thirds vote of those present at any Regular or Special Meeting, to discipline, suspend or remove any Director, Officer or Committee Member of BTYFL at any time.

Article VIII – OFFICERS, DUTIES AND POWERS

Section 1

Election. At the next regularly scheduled Board of Directors meeting following the Annual Meeting, the Board shall, provided a quorum of Directors is present, elect Officers, and may appoint committees for the ensuing year.

Section 2

Officers. The Officers of BTYFL shall consist of a President, Vice President, Secretary, and Treasurer, all who shall hold office for the ensuing year or until their successor are duly elected.

The Board of Directors may appoint other Officers from the Directors as the Board may deem necessary or desirable, and may prescribe the power and duties of such Officer. The Board may fill any Officer vacancy which may occur by appointment.

Section 3

President. The President shall:

- a. Conduct the affairs of BTYFL and execute the policies established by the Board of Directors.
- b. Present a report of the condition of BTYFL at the Annual Meeting.
- c. Communicate to the Board of Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of BTYFL.
- d. Execute for and on behalf of BTYFL any contracts or agreements that have been properly approved by the Board of Directors or otherwise designate in writing another officer to execute such documents.
- e. Investigate complaints, irregularities and conditions detrimental to BTYFL and report thereon to the Board, as circumstances warrant.

Section 4

Vice-President. In case of the absence or disability of the President, and provided he is authorized by the President or the Board so to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all of the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President.

Section 5

Secretary. The Secretary shall:

- a. Be responsible for recording the activities of BTYFL and maintaining appropriate files, mailing lists and necessary records.
- b. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- c. Maintain a list of all Regular, Sustaining and Honorary Members, Directors, Committee members and Officer and give notice to all meetings of BTYFL Members, Board of Directors and Committees.
- d. Keep minutes of the meetings of the Members, Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- e. Shall conduct all correspondence for carrying out all orders, votes and resolutions not otherwise committed.
- f. Notify Members, Directors, Officers and committee members of their election or appointment.

Article IX – EXECUTIVE COMMITTEE

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) or more than five (5) Directors, two of whom shall be the President and the Treasurer of BTYFL. The Executive Committee shall advise and assist the Board in all matters concerning its interests and management of its affairs, and shall have such other powers as may be delegated to it by the Board.

Article X – OTHER COMMITTEES

Committees. The Board may, from time to time, appoint a committee or committees of Board members, to assist the Board with its various responsibilities. Such committees may include, but are not limited to: Building and Property Committee, Coaches Committee, Concession Committee, Equipment Committee, Fund Raising Committee, Grounds Committee, Membership/Public Relations Committee, Summer Football Clinic Committee.

Article XI – AUDIT PROCEDURES

A copy of the annual books shall be delivered to the President and the Treasurer prior to the Annual Meeting.

Article XII – FINANCIAL AND ACCOUNTING

Section 1

The Board of Directors shall decide all matters pertaining to the finances of BTYFL and it shall place all income in a common treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 2

No Director, Officer or Member of BTYFL shall receive, directly or indirectly any salary, compensation or emolument for services rendered as Director, Officer or Member. This includes any commission or revenue from sales of any type to other BTYFL Members, Coaches or Volunteers.

Section 3

All monies received, shall be deposited to the credit of BTYFL in the local financial institution selected by the Board of Directors and all disbursement shall be made by check.

Section 4

The Fiscal year of the BTYFL shall begin on the first day of January and end on the last day of December.

Section 5

Distribution of Property upon Dissolution. Upon dissolution of BTYFL and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of BTYFL to another Federally Incorporated entity which maintains the same objectives as set forth herein.

Article XIII

These bylaws may be amended, repealed or altered in whole or part, by a two-thirds majority vote at any duly organized meeting of the Board, provided that alterations are made only before the beginning of practices or after the last game of the season

Attachment 1 (Revised 03-20-2017)

BTYFL Coaches Code of Conduct is incorporated by attachment.